

**WAYLAND SCHOOL COMMITTEE'S SUPERINTENDENT EVALUATION  
SUBCOMMITTEE  
MINUTES**

Tuesday, April 24, 2012 in the School Committee Conference Room

Meeting came to order at 9:35 a.m.

Present: Beth Butler, Malcolm Astley

**I. Purpose of Meeting**

The Subcommittee reviewed the following topics and discussed whether further action, if any, was needed:

Continued discussion of the Superintendent evaluation tool, and a discussion of a timeline of the evaluation process was also discussed.

A new draft evaluation was discussed. Beth will revise in accordance with points made in discussion for submission to the School Committee for next SC meeting on May 1.

The next meeting of the subcommittee will be set after the SC meeting of May 1.

**II. Approval of minutes of March 6, March 9 (March 19 was a typo), and April 18.**


Dr. Astley made a motion to approve the minutes of March 6, March 9 and April 18. Ms. Butler seconded the motion. The vote was unanimous, 2-0.

The minutes of March 21 (two sessions) will be reviewed and approved at the next meeting.

**III. Adjournment**

Malcolm Astley moved to adjourn; Beth Butler seconded the motion. The vote to adjourn was unanimous, 2-0. The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

  
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Beth Butler

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Malcolm Astley

Documents:

1. Draft Minutes of March 6, March 9 and April 18
2. WPS Superintendent Evaluation Guidelines, DRAFT June 2010
3. WPS Superintendent Evaluation Guidelines June, 2012 DRAFT 4-18-12 11 a.m. (reflecting Superintendent Evaluation Subcommittee mtg of 4-18-12)

Minutes approved: May 24, 2012